

## ***Being a Group Leader***

Wait until everyone is ready to begin.

Go over the task to make sure everyone knows what needs to be done.

Encourage students to listen to each other without interrupting.

Help everyone to participate. If someone isn't saying anything, ask what he or she thinks about the topic.

Keep the discussion on track. Ask a question to bring it back to the topic.

Let the group come to its own conclusions. You can offer your own opinions and ideas, but don't say too much or feel that you have to come up with all the answers.

Respect everyone's opinions and feelings. Encourage the group to do the same.

Ask for help if you need it.

Have fun and thanks for helping out!



Adapted from bc.tobaccofacts

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01/07