

# Saskatoon Health Region

Job Opportunities

Competition # 20114765-0

**VOLUNTEER COORDINATOR - MEALS ON WHEELS  
VOLUNTEER WORKFORCE SERVICE INITIATIVES - PEOPLE STRATEGIES  
Idylwyld Centre  
Temporary Part-Time - Term: Up To 2 Years**

## THE POSITION

Coordinates the recruitment, training and recognition of volunteers in all agencies of the health region. Coordinates, plans, implements and maintains various volunteer programs and services to enhance the care of clients/patients/residents.

## THE PERSON

- Grade 12.
- Volunteer Sector Management Program certificate.
- Good attendance required.
- Twenty-four (24) months previous experience in coordinating volunteers.
- Intermediate computer skills.
- Communication and interpersonal skills.
- Leadership and organizational skills.
- Ability to work independently.
- Valid drivers license.
- Equivalent education will also be considered.
- The Coordinator is responsible for the full-scope of day to day operational responsibility for the site.

*Patient, Resident, Client and Employee Safety is a critical aspect of quality healthcare. All staff are accountable for creating a culture of safety, working as a team, communicating effectively and responding to adverse events.*

*The Saskatoon Health Region is committed to providing mentorship for our employees; all new external hires will be offered peer mentorship to support their transition into this position.*

**Please visit [www.saskatoonhealthregion.ca](http://www.saskatoonhealthregion.ca) and click on Join Our Team and How to Apply to submit your application.**

**Please quote competition # 20114765-0**

*Saskatoon Health Region supports a shared commitment to a Representative Workforce that is respectful and inclusive of all staff and clients. Saskatoon Health Region believes that building diversity among our staff will increase our ability to meet the needs of our diverse client base.*

*A Criminal Record Check will be required prior to being offered a position with the Saskatoon Health Region.*

