

# SHR Mail Setup - iPhone

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To set up ActiveSync access for your iPhone, please follow these steps:

1. Select **Settings**.

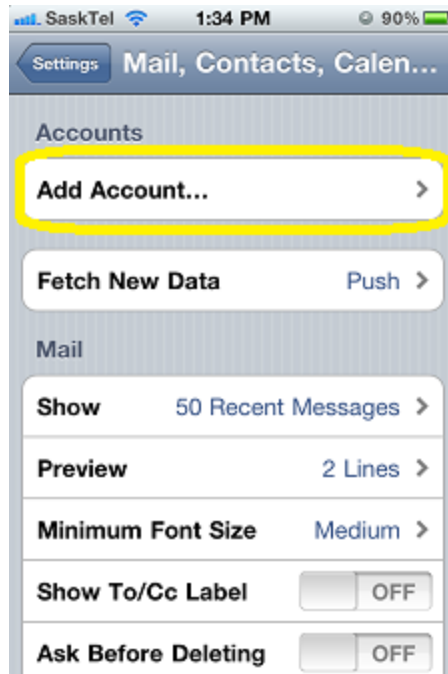


2. Select **Mail, Contact,**

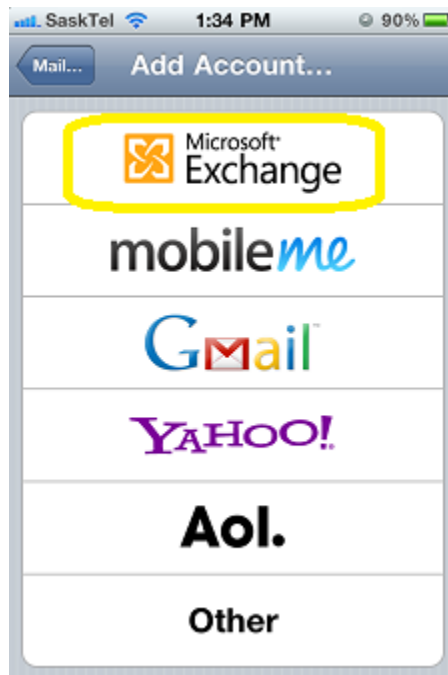


**Calendars.**

3. Select **Add Account**.



4. Select **Microsoft Exchange**.



5. Enter your account details:

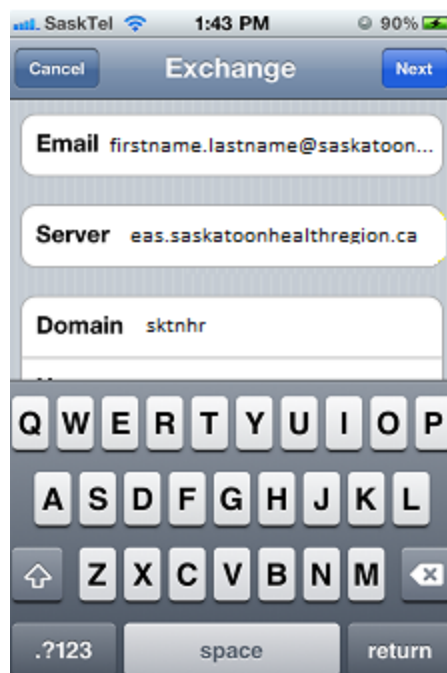
- In the Email field, enter your SHR email address.
- In the Domain field, enter **sktnhr.ca**
- In the Username field, enter your SHR user account name.
- In the Password field, enter your SHR user account password.

Then select **Next**.



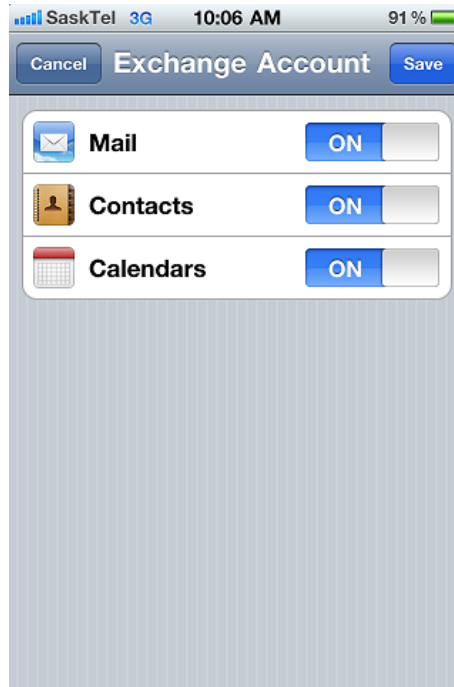
6. In the Server field, enter **eas.saskatoonhealthregion.ca**.

Select **Next**.



7. To sync SHR Mail, Contacts and items, ensure all options below on.

Calendars are turned



8. Click **Save** to save settings.
9. When returning to the main window, you will be prompted to set up a new pin code.  
Enter a new, **6-digit** pin that is easy for you to remember but difficult for others to guess.



**If your phone is lost or stolen, please immediately notify the Information Technology Service Desk at 306-655-8200 to have your phone wiped remotely.**