



Policy

Saskatoon & Area - Occupational Health & Safety

Number: 40-005

Title: General Policy: Contractor Safety

Saskatchewan Employment Act: 3-12, 3-13, 3-14

OHS Regulation: 15, 16, 17

Date: January 1, 2017

Date Revised/Reaffirmed: April 3, 2018

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Purpose

To ensure that all contractors hired by the Saskatchewan Health Authority comply with the SHA OHS Policy/Procedure and Programs and comply with the Saskatchewan Employment Act and Occupational Health and Safety Regulations

Roles and Responsibilities

Contractors must ensure:

- They give written notice to the employer, workers or self-employed persons
 - The name of the supervisor representing the contactor
 - Any emergency facilities provided by the contactor
 - The existence of a committee or representative and a contact name for the committee or representative
- The Saskatchewan Employment Act, OHS Regulations and applicable standards are available
- The safety of all persons on the worksite

Owner must ensure:

- Any area of the plant not in the direct and complete control of the contractor, is maintained and activities are conducted safely, and do not endanger the health or safety of any contractor, worker or self-employed person

Manager/Supervisor must ensure:

- That roles and responsibilities of all workers are being met, as well as applicable legislation and/or standards
- Safe work procedures are written and followed

Worker must ensure:

- They are trained in and use equipment provided for their tasks
- They inspect equipment before use and report and tag out or log out unsafe equipment
- They are trained in and follow the safe work procedures
- They are trained in and use any PPE required (selection, use, care and handling)
- They report to their supervisor and the Safety Alert System/Incident Report Line any incidents or near misses

Materials

- Appropriate PPE if required
- Copy of the Saskatchewan Employment Act, Occupational Health & Safety Regulations and applicable standards

Non-Compliance/Breach:

Non-compliance with this policy will result in a review of the incident. A review for non-compliance may result in disciplinary action, up to and including termination of employment or privileges; fines and /or prosecution of individuals under the Saskatchewan Employment Act and OHS Regulations.

Review Dates:

January 1, 2017

April 3, 2018