



Saskatchewan Health Authority

Procedure

Saskatoon & Area - Occupational Health & Safety

Number: 50-001

Title: Biological Hazard: Mould

Saskatchewan Employment Act:

OHS Regulation: 6-2, 6-3, 6-4, 21-1

Date: January 1, 2017

Date Revised/Reaffirmed: November 9, 2021

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Purpose

- To establish the processes for mould related concerns
- To ensure adequate clean air within the work environment
- To provide a procedure to follow when mould is suspected or identified in the workplace

Procedure for Mould related concerns:

- Worker reports visible mould or an earthy or musty odor to their manager/supervisor
- Worker reports to the Safety Alert System/Incident Reporting Line
- Manager investigates and develops a short and long term action plan
- Manager completes the incident investigation form
- Manager contacts Facilities Management for assessment and remediation as appropriate. This may include:
 - Keep the humidity in the building below 60 %, ideally between 30-50%
 - Regularly clean and disinfect air conditioners
 - Consider mould-resistant paint for humid rooms such as bathrooms, tubrooms and kitchens
 - If building has a crawl space, make sure it is kept dry
 - In a dirt crawl space, ensure that porous structural materials like drywall and cardboard do not contact the dirt floor
 - Continually monitor and deal with moisture problems. Signs may include condensation on windows, swelling or cracking of plasterboard, drywall tape loosening, wood warping and musty odours
 - Discard ceiling tiles that becomes water-soaked
 - Repair leaky roofs, walls, and basements
 - Promptly clean up, disinfect, and dry items that have become soaked after a sewer backup or flood. If the cleanup has not been contained and dried within 24hrs then remediation may be required

Non-Compliance/Breach:

Non-compliance with this policy will result in a review of the incident. A review for non-compliance may result in disciplinary action, up to and including termination of employment or privileges; fines and /or prosecution of individuals under the Saskatchewan Employment Act and OHS Regulations.

Resources

- Facts about Mould <https://pubsaskdev.blob.core.windows.net/pubsask-prod/17849/17849-facts%2520about%2520mould%2520guide.pdf>
- CCA 82 Mould Guidelines for the Canadian construction industry, 2004
<http://infonet.sktnhr.ca/fes/Documents/CCA82MouldGuidelines.pdf>

Review Dates:

January 1, 2017

April 20, 2018

November 9, 2021