



Saskatchewan
Health Authority

Policy

Saskatoon & Area - Occupational Health & Safety

Number: 51-001

Title: Chemical Hazard:
Workplace Hazardous Material Information System
(WHMIS) Exempt Products 2015

Saskatchewan Employment Act: Division 7, 3-50

OHS Regulation: Chapter S-15.1 Reg 1-19

Date: November 17, 2017

Date Revised/Reaffirmed: March 27, 2018

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Purpose

- To prevent harm to a worker from a hazardous products
- To develop and implement safe work procedures and processes for handling, use, storage, production and disposal of chemicals or hazardous products
- This policy covers all chemicals or hazardous products that are not Workplace Hazardous Material Information System (WHMIS) controlled or exempt from WHMIS

Definition

Some hazardous materials used in the workplace are not WHMIS controlled or are exempt from WHMIS. These chemicals may be covered under:

- *The Explosives Act (Canada)*
- *The Food and Drug Act (Canada)*
- *Pest Control Products Act (Canada)*
- *The Nuclear Safety and Control Act (Canada)*
- Or may be a product, material or substance that is packaged as a consumer product in a quantity normally used by the public defined by the *Canadian Consumer Product Safety Act*

The following hazardous products do not apply:

- Wood or a product made of wood
- Tobacco or a product of tobacco
- A manufactured article
- A product transported or handled in accordance to *The Dangerous Goods Transportation Act* and the *Dangerous Goods Act (Canada)*

Roles and Responsibilities

Employer must ensure:

- All products that could be deemed a chemical hazard are identified and labelled
- All identified products have controls in place to prevent worker exposure
- All identified products have written safe work procedures and processes for handling, use, storage and disposal
- Safe storage and handling of hazardous waste through a combination of identification of the hazardous waste and worker education and training pertaining to all hazardous information that the employer is aware concerning the hazardous waste

Manager/Supervisor must ensure:

- That roles and responsibilities of all workers are being met, as well as applicable legislation and/or standards
- All products that could be deemed a chemical hazard are identified and labelled
- All identified products have controls in place to prevent worker exposure
- All identified products have written safe work procedures and processes for handling, use, storage and disposal
- All workers who will be handling chemicals have been competently educated and trained and follow in the safe work procedures and processes for handling, use, storage and disposal
- All workers have been trained in the care, storage and use of all PPE

Worker must ensure:

- They have received training in the safe work procedures and processes for handling, use, storage and disposal
- They do not handle any chemicals where education and training has not been provided on
- They are trained in any PPE required (selection, use, care and handling)
- They use the provided PPE
- They understand all policies and procedures and how to use all required PPE
- They report to their supervisor and the Safety Alert System/Incident Report Line any incidents or near misses involving hazardous substances

Orientation & Training

- Education and training in all policies and procedures related to chemical hazards
- Site or department specific training about any chemical hazards within that site or department
- Training on use and care of appropriate PPE for specific chemicals

Materials

- Safety Data Sheets
- Appropriate PPE, if required

Non-Compliance/Breach:

Non-compliance with this policy will result in a review of the incident. A review for non-compliance may result in disciplinary action, up to and including termination of employment or privileges; fines and /or prosecution of individuals under the Saskatchewan Employment Act and OHS Regulations.

Revision Dates:

November 17, 2017

December 13, 2017

March 27, 2018