



## Policy

Saskatoon & Area - Occupational Health & Safety

**Number:** 53-005

**Title:** Physical Hazard: Lighting

**Saskatchewan Employment Act:**

**OHS Regulation:** 69, 83

**Date:** January 1, 2017

**Date Revised/Reaffirmed:** May 18, 2018

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### Purpose

- To ensure that sufficient and suitable lighting is available to protect the health, safety, and welfare of workers

### Roles and Responsibilities

Employer must ensure:

- Sufficient lighting is provided and suitable for the work done at the worksite
- When there is a failure of the regular lighting system, emergency lighting is provided at the worksite and at the exit routes

Manager/Supervisor must ensure:

- That roles and responsibilities of all workers are being met, as well as applicable legislation and/or standards
- That light fixtures, windows and skylights that provide light for work are, where practicable, kept clean and free from any obstruction, except for special treatment of light fixtures, windows or skylights to reduce heat or glare
- That artificial light sources and reflective surfaces are positioned, screened or provided with a shade, where practicable, to prevent glare cause discomfort or a risk to the worker
- Separate task lighting for documents is provided when appropriate
- Housekeeping or Facilities Management is contacted for cleaning or replacement if the amount of light seems to have decreased

Worker must ensure:

- They are trained in and follow the safe work procedures
- They report any light related symptoms, incidents or near misses to their manager/supervisor and the Safety Alert System/Incident Report Line
- They see an optometrist if they are experiencing eye strain or other visual problems

**Non-Compliance/Breach:**

Non-compliance with this policy will result in a review of the incident. A review for non-compliance may result in disciplinary action, up to and including termination of employment or privileges; fines and /or prosecution of individuals under the Saskatchewan Employment Act and OHS Regulations.

Review Dates:

January 1, 2017

May 18, 2018