



Saskatchewan Health Authority

Procedure

Saskatoon & Area - Occupational Health & Safety

Number: 53-021

Title: Physical Hazard: Powered Mobile Equipment

Saskatchewan Employment Act:

OHS Regulation: 11-1 to 11-16

Date: January 1, 2017

Date Revised/Reaffirmed: December 30, 2021

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Purpose

- To ensure that workers that use Power Mobile Equipment (PME) are properly trained and are competent in the operation of power mobile equipment
- To ensure that all PME that is used within SHR facilities are properly maintained and are safe for use within the SHR facilities

Procedure

Manager/Supervisor:

- Will ensure that only competent workers inspect and operate equipment, the person shall be deemed competent after:
 - Training is given on how to inspect the equipment this inspection will include 16 hours of practical and classroom training
 - The training must meet all criteria in table 11 in the Saskatchewan Employment Act and Occupational Health and Safety Regulations
 - If previous experience has been gained by the worker the worker can complete a demonstration and if the training worker is satisfied then the workers previous experience can be used to meet the requirements
 - If a worker has not operated a specific piece of equipment for more than 3 years or significant changes occur with a piece of equipment then the worker must be re-evaluated and retrained to ensure competency

Worker:

- Will complete PME training before operating any equipment
- Will complete a visual inspection of all equipment and surroundings before start-up (Checklists will be completed by specific departments for their equipment)
- Checklists will be completed
- If any defects are found:
 - The defect will be corrected before the equipment is used or
 - The equipment will be tagged and removed from service until the defect has been corrected
- During operation if any issues occur worker will:
 - Immediately shut down the piece of equipment
 - Notify supervisor of the issue
 - Repair the equipment or
 - If equipment cannot be repaired tag and remove from service and notify supervisor equipment has been removed from service

Non-Compliance/Breach:

Non-compliance with this policy will result in a review of the incident. A review for non-compliance may result in disciplinary action, up to and including termination of employment or privileges; fines and /or prosecution of individuals under the Saskatchewan Employment Act and OHS Regulations.

Review Dates:

January 1, 2017

June 4, 2018

December 30, 2021