



Policy

Saskatoon & Area - Occupational Health & Safety

Number: 60-002-1

Title: Exposure Control Plan

Saskatchewan Employment Act:

OHS Regulation: 6-22, 7-13

Date: January 1, 2017

Date Revised/Reaffirmed: December 30, 2021

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Purpose

To educate workers at all levels of their roles and responsibilities in regards to the exposure plan. To ensure all workers are safe from exposure to infectious disease hazards and know the process to follow if an exposure should occur.

Roles and Responsibilities

Employer must ensure:

- That in consultation with the Occupational Health Committee (OHC) have developed and implemented a plan to protect workers who may be exposed or will handle, use or produce an infectious material
- That the exposure plan is written and follows the guidelines of OHS Regulation 6-22(3)
- That no worker will complete any task in regards to infectious materials unless the worker has trained in the exposure control plan and the use of control measures for the task
- That in consultation with the committee shall review the adequacy of the exposure control plan at least every two years, or as necessary and make any needed changes
- That a copy of the plan and any changes is readily available to all workers
- Inform workers of all vaccinations in accordance to the SHA Medical Directives available for workers protection, supply the names of Physicians who specialize in immunization and communicable disease and risks associated with each vaccine
- That any worker who is exposed to infectious substances will be given immediate medical evaluation by a qualified person during the worker's normal working hours with the consent of the worker, including confidential post-exposure counselling
- That any worker's that are routinely exposed to hazardous materials or substances are provided with and expected to use PPE to prevent exposure

Manager/Supervisor must ensure:

- That roles and responsibilities of all workers are being met, as well as applicable legislation and/or standards
- Safe work procedures are written and followed

- Workers can consent to receive any recommended vaccine, post-exposure medical follow up and confidential post-exposure counselling during normal work hours
- That copies of the exposure control plan and any changes are made readily available to all workers
- That required PPE are readily made available to all workers

Worker must ensure:

- They are educated and trained in and follow the safe work procedures
- They are educated and trained in and use any PPE required (selection, use, care and handling)
- They report to their supervisor and the Safety Alert System/Incident Report Line any incident or near miss related to an exposure

Orientation & Training

- In the exposure control plan

Materials

- Appropriate PPE if required
- Copies of the exposure control plan

Non-Compliance/Breach:

Non-compliance with this policy will result in a review of the incident. A review for non-compliance may result in disciplinary action, up to and including termination of employment or privileges; fines and /or prosecution of individuals under the Saskatchewan Employment Act and OHS Regulations.

Review Dates:

January 1, 2017

June 13, 2018

December 30, 2021