

Guidelines for filling out TD1 forms

Most employees are eligible for federal and provincial tax credits that reduce the amount of tax they owe. You can claim:

- Tuition
- Dependent spouse
- Children

****The more you claim now, less tax is deducted through the year but your tax refund will be less. The less you claim now, more tax will be deducted through the year; however, your return will be greater.

If they have **more than 1 employee number** in the Saskatoon Health Region (example: working as a nurse (SUN) and a care aide (SEIU) or work at a non-union site), that basic personal amount can only be claimed once. You want to claim the basic amount /tax credits where you will be working **most often**. Claim "0" where you will be working less. This concept also applies to those who have more than 1 employer (Saskatoon Health Region and Walmart).