

Confidentiality

Policy # 7311-75-008 Privacy and Confidentiality

What is confidentiality?

- Confidentiality means we do not share any information or stories
- Confidence is defined in the dictionary as “a state of trust.”
- This includes not sharing information about
 - Patient Name or their Family members
 - Address
 - Age
 - Birthdate
 - Physical or Psychological Conditions
 - Emotional Status
 - Financial Status

Two exceptions you should know about:

There are two exceptions where you must report information by law.

1. If you suspect that a child is or may be in need of protection.
2. If someone declares a plan to harm him/herself or another adult.

If unsure, contact your Volunteer Manager directly for further direction.