

Welcome to Maternal & Newborn Care Unit

We are very happy that you have agreed to join the team that assists in taking care of our babies. This information is to assist you in your orientation to our unit. If you have any questions please do not hesitate to contact the following staff members for assistance.

- Dr. Jonathan Hey and Dr. Donna Skwarchuk, Physician Leads
- Andre Moss, Manager of Maternal & Newborn Care Unit
- Julie Smith-Fehr, Manager of Healthy & Home 306-655-4837
- Linda Trebish, Clinical Nurse Educator 306-655-1230
- Dawn Friesen (covering for Lisa Manly), Administrative Assistant 306-655-1585
- Tonia Olson, Coordinator of the Healthy & Home Program 306-655-4843
- Charge Nurse Phone 306-220-1759
- Nursery Flow Nurse 306-514-8639

Information for all family physicians who admit newborns:

1. **Communication of new admissions:** The nursery nurse will text family physicians to notify of a new admission (devoid of specific health information), between 6:30-7:15am. You do not need to wake up to answer the text; it will be waiting on your phone when you get up. The expectation would then be for the physician to reply, in order to confirm receipt of the notification by 09:00. You can text a quick “ok” or “thanks” or phone in if you require a room number and name. The deadline to reply is 09:00. If no reply is received you will then get a phone call.

This notification will enable timelier rounding by physicians prior to morning clinics. In our recent review it was found that the nurse is unable to reach the family physician 68% of the time on the first call. If you have any concerns or issues please feel free to let us know. **Note:** We are in no way switching from a predominantly phone based to a text-messaging communication system. This simply allows early notification to help with the flow of Newborn Care. No patient personal health information can be texted.

2. **Identification of new orders:** To standardize the presence of new orders on both the mother’s and the baby’s chart by doing BOTH “Tab and Tilt”. Pulling up the doctor’s order tab AND tilting the chart 90 degrees and sliding it back into its shelf. This formalizes something that is not yet done consistently.
3. White boards at each unit display the names of nurses and which rooms they are covering for that shift.
4. An orientation manual has been developed. It includes the following:
 - A map of the unit – The unit large and sometimes it is confusing to find the rooms between the 5100/5200 sides
 - Pre-printed Dr. orders
 - New born discharge form
 - Newborn Check list – placed on the front of the baby chart as a communication tool
 - Newborns at Risk for hypoglycemia - GST protocol
 - Information on Self-Administered Medications (SAM)
 - Transcutaneous Bili testing

- For up to date information on Breast Feeding please refer to the RNAO website.
 - <http://elearning.rnao.ca>

Additional Information for Roster doctors:

5. **The Roster doctors schedule:** Starts on Sunday at midnight and goes to the following Sunday at midnight. Any babies you pick up on Sat/Sun are kept with the attending until discharge.
6. **Roster doctor rounds:** It appears that the majority of doctors do their rounds in the morning. The new standard will be that roster doctors are encouraged to start their round any time before 10am. We encourage you to come in early as we are always working on discharges. If you need to deviate from this standard, please call the nursery nurse at 306-514-8639 to communicate when you expect to be in the building.
7. **Checking in:** The Roster doctor is asked to check in with the nursery nurse on arrival. The nurse has requested this so they have an opportunity to communicate priority issues.
8. **Roster patient list** will now have the nursery nurse cell number and the doctor's best contact number written on it. On your first day on roster, check this to make sure it is the most accurate contact number. If it is incorrect, notify the nursery nurse. The nursery nurse/unit assist will update the roster list twice daily. At 06:00 the list will be printed. A copy of the list will be made and the unit assist will keep it updated for 17:00 with any additional names attached. The updated list would then be available in time for evening rounds; we would like to encourage you to also do evening rounds. Physicians are welcome to contact the nursery nurse on her cell to get a verbal update, but will not be routinely contacted with these updates.

Once again welcome and thank you for caring for our babies. If you have any partners joining your office practice and who might be interested in caring for babies, please refer them to Dr. Hey or Dr. Skwarchuk.

The Maternal & Newborn Care Team

