

# Contacting the Laboratory

Saskatoon City Hospital - SHR

## “STAT”

Immediate response required for collection

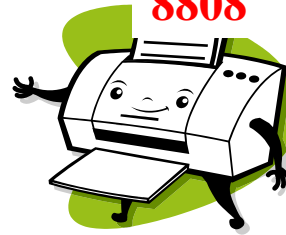
- Page phlebotomy through switchboard
- Have requisition ready for the phlebotomist



## Urgent”

Collection done within the hour  
Fax requisition to 8808

**8808**



## “Routine”

Fax requisition to 8808

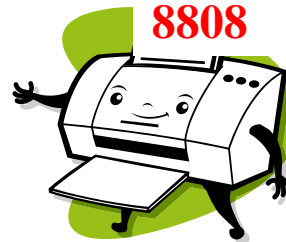
**8808**



## “Timed”

Fax requisition to 8808

**8808**



## 0700hr “Morning” AM Collections

Complete requisition  
Deliver to the laboratory **PRIOR** to 2000hrs daily.

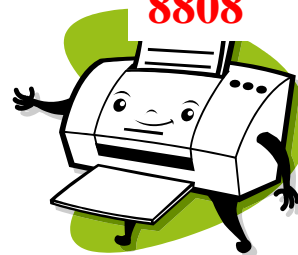


Late Morning requests – fax to 8808

## “ADD-ON” test requests

Stamp “ADD ON” to requisition, circle tests, no highlighting. Fax requisition to 8808.

**8808**



The lab will contact ward if added tests cannot be performed

**DO NOT** send any faxed original requisitions to the laboratory  
Laboratory test result inquiries = Monday to Friday 0700-2000hrs **ext. 5200**  
After 2000hrs and Weekends/Holidays **ext. 8450**  
All other laboratory information inquiries = **ext. 8450**

IF YOU CHOOSE TO PRINT THIS DOCUMENT, IT IS VALID ONLY ON DAY OF PRINT.

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