
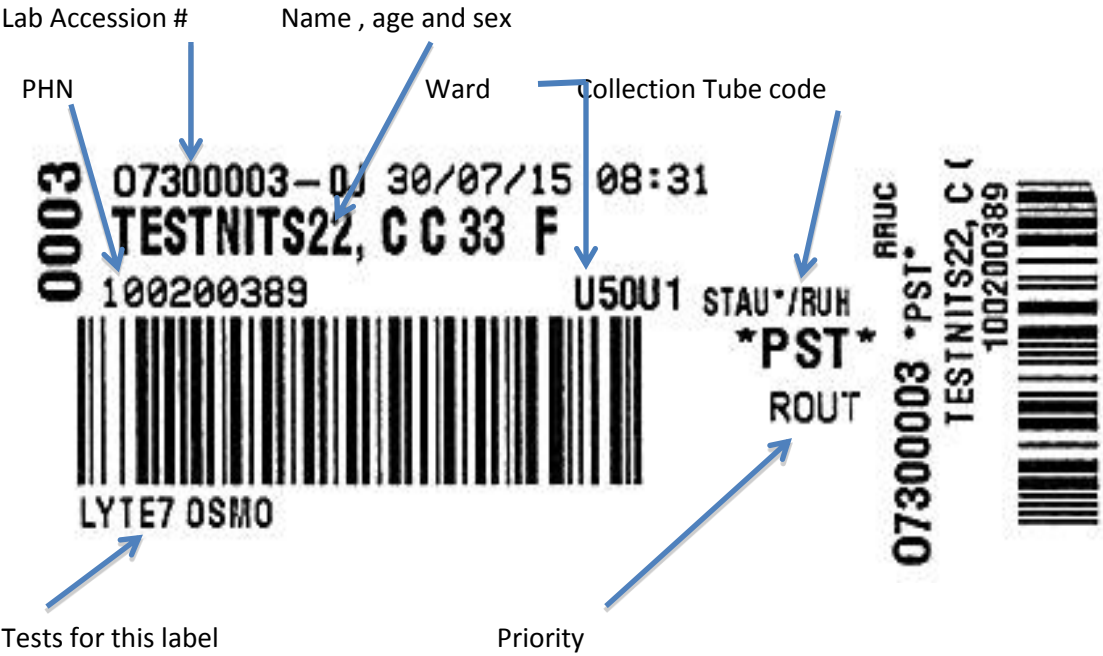


Applies to former Saskatoon Health Region area

	Name of Activity: Laboratory Barcode Labels 101 – Standard Work Role performing Activity: All staff who label laboratory specimens	
<h1>STANDARD WORK</h1>	Location: All people performing phlebotomy with Laboratory barcode labels	Department: Pathology and Laboratory Medicine
	Document Owner: Diane Haugrud	Region/Organization where this Standard Work originated: former Saskatoon Health Region

Standard Work Summary: This document explains how to understand the contents of the Lab barcode labels and their use.

Essential Tasks:

<p>1.</p>	<p>Laboratory Barcode Labels must print with :</p> <ul style="list-style-type: none"> • First and Last Name of Patient, Age, Gender (date of birth on demographic label) • HSN (PHN) or unique identification number as per SHA Policy • Ward, priority, tests and testing workstation, collection tube code, and a unique laboratory accession number. <p>Lab Accession # Name , age and sex</p> <p>PHN Ward Collection Tube code</p> 
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2.	<p>Demographic Label –</p> <ul style="list-style-type: none"> • The first barcode label of each accession • Lists all tests ordered however if there is a large number of tests there is not room for all tests to be printed and a second label is generated • The collector writes their initials and the time of collection on bottom right hand side • Never used to label collection tubes
3.	<p>Starred Label</p> <ul style="list-style-type: none"> • “Follow the stars” • The starred labels indicate which tubes to collect • Label all tubes with starred label
4.	<p>Aliquot Label - non starred</p> <ul style="list-style-type: none"> • Are used in the laboratory to aliquot a portion of the sample to be distributed to testing areas
5.	<p>Small side label –</p> <ul style="list-style-type: none"> • Only used to label a microvette or blood gas
6.	<p>A Comment Label –</p> <ul style="list-style-type: none"> • Test is indicated with an arrow • Special collection or handling procedures are required