

HIV Strategy Funding for Community Based Supports

As part of the HIV Strategy for Saskatchewan, the government has committed to annual provincial funding for community-based organizations to develop programs which will assist in achieving the goals outlined in the Strategy. The total funding available to be distributed annually in Saskatoon Health Region is \$140,000.00. The funding will be dispersed among the projects that are approved; no single CBO will receive the majority of the funding.

Project proposals will be evaluated by the HIV Strategy Steering Committee for the Saskatoon Health Region. Preference will be given to projects that include one or more of the following components:

- strengthening prevention measures for youth and pre-natals (primary and secondary prevention) regarding HIV;
- improved access to or support for testing, linking, engaging and retaining in care;
- intensive support for individuals with HIV and their families (e.g., outreach, transportation), aiming for a transition to self-management (e.g., enhanced life skills).

Proposals using new or innovative approaches to address HIV and the continuum of care will receive priority.

While the HIV Strategy Steering Committee realizes that flexibility is required to allow for solutions to be developed that best respond to local needs, the expectation is that programs and initiatives will:

- address the needs of the identified target populations involved in behaviors such as injection drug use and risky sexual activities ;
- increase accessibility to services, especially for high-risk, multi-problem, and hard-to-reach populations (fills a gap within existing HIV & Hep C services);
- coordinate, integrate or create linkages to other programs and initiatives (priority will be placed on proposals that include this component);
- build on existing services to increase access to and movement through the continuum of care;
- be accessible to all clients in need and offered on a consistent basis;
- activities to reduce the stigma and discrimination associated with HIV;
- include funding for the provision of liability coverage, if the CBO has no liability coverage for staff and clients (transportation of clients, access to appropriate preventative vaccines such as Hep B); and
- address cultural competence and safety.

Applications are due on February 05, 2016 @ noon. Those whom are shortlisted will be invited to present and answer questions re: their proposals to the HIV Strategy Steering Committee on February 19, 2016.

1. GENERAL INFORMATION

Project Name			
Legal Name of Applicant			
Project Location (Community)			
Lead Contact		Alternate Contact	
Mailing Address		Mailing Address	
Province	Postal Code	Province	Postal Code
Telephone Number () -		Telephone Number () -	
Fax Number () -		Fax Number () -	
E-mail Address		E-mail Address	
Nature of organization or business		Last date of fiscal year	
Amount requested:			
Proposed project start date		Proposed project completion date	
Liability Insurance Amount			

2. PROJECT

DESCRIPTION

Please indicate the general area(s) your proposal addresses:

- Community Engagement and/or Education
- Prevention and/or Harm Reduction
- Clinical/Case Management

Indicate which of the suggested components your proposal addresses:

- Strengthening prevention measures for youth and pre-natals regarding HIV;
- improved access or support to testing, linking, engaging and retaining in care;
- intensive supports for individuals with HIV and their families (e.g., outreach, transportation), aiming for a transition to self-management (i.e., enhanced life skills).

The following criteria will be used to assess the project. Indicate which of the following your proposal addresses: (please be prepared to explain how)

- address the needs of the identified target populations involved in behaviors such as injection drug use and risky sexual practices;
- increase accessibility to services, especially for high-risk, multi-problem, and hard-to-reach populations (fills a gap within existing HIV & Hep C services);
- coordinate, integrate or create linkages to other programs and initiatives (priority will be placed on proposals that include this component);
- activities to reduce stigma and discrimination associated with HIV;
- build on existing services to increase access to and movement through the continuum of care;
- be accessible to all clients in need and offered on a consistent basis;
- address cultural competence and safety.

It is an expectation that if a CBO has no liability coverage for staff and clients (transportation of clients, access to appropriate preventative vaccines such as Hep B), the submission must include funding for this provision.

Project Summary: *Briefly describe the project (in bullet form).*

Project Purpose: *Explain the purpose of the project by describing what this project is aiming to achieve. What is its vision? What need or opportunity will it address? What specific client group(s) or population(s) will benefit from the project?*

3. PROJECT PLAN

List project milestones or major activities. For each milestone, shade or place an 'X' in the boxes to reflect when that activity will be undertaken. If more space is required, please use additional sheets.
Project Plan

Project Milestones	Fiscal Year (2016 – 2017)			
	Apr 1- Jun 30	Jul 1- Sep 30	Oct 1- Dec 31	Jan 1- Mar 31

4. OUTCOMES

Proposed Objectives: *Explain in detail what the objectives of your project are, including how you will measure these. We want to see both process and effect objectives included, as defined below.*

Objective: specific statement about what is to be achieved, by whom, and by when.

- Process objective: by when, which staff will do what, and to what extent.
- Effect objective: by when, how many program participants/target audience will have received such and such a benefit, and to what extent and by how much.

Examples of process objectives would include:

- By March 31, 2017, 100% of staff engage pre-natal clients about transmission risks during pregnancy.
- By December 31, 2016, all outreach staff link new clients to appropriate care provider within 30 days of first contact.
- By September 31, 2016, staff will have provided at least ten sessions to HIV care providers about cultural safety techniques.

Examples of effect objectives would include:

- By March 31, 2017, at least 2000 youth will have been reached by our social media platform and will have accessed content about HIV prevention.
- By December 31, 2016, 90% of our clients will report adherence to their anti-retrovirals.
- By September 31, 2016, 50% of all health care providers reached by our project will report increased knowledge about providing culturally competent care.

5. PRINCIPLES OF OPERATION

How does your organization address the following principles to further the goals of the HIV Strategy?

Partnerships with other organizations:

Cultural Safety for Clients:

6. PROJECT BUDGET

Project Costs Chart

Identify applicable cost categories such as: wages, consulting costs, materials, project management, equipment costs, etc. Indicate whether cost items are eligible or ineligible as per program criteria.

Eligible Project Costs:

Expenses directly related to project activities
Administrative costs should not exceed 15%
Of the total project costs and must be described
In detail

Ineligible Project Costs:

Costs or debts previously incurred
Purchase of buildings, land, vehicles or
major capital costs
Costs already supported by another
funding source
Research projects

Has private sector funding been considered? If not, explain whether opportunities exist for private sector funding, corporate presence, etc.

.7. PROJECT MANAGEMENT

Reporting Structure: *Identify the reporting structure or management structure for the project.*

8. PROJECT SUSTAINABILITY

How will you sustain the project once grant funding is complete? Provide a general description of how the community/region, clients or other potential users/participants will be engaged to ensure the success of the project, and its future sustainability.

9. OTHER

Are there any potential risks that might threaten the successful completion of the project? Indicate how these risks will be mitigated.

Provide last year's financial statement.

**NOTE: CBO HIV Strategy funding is approved on an annual basis.
Applicants will be notified by March 1, 2016.**

10. SUBMISSION PROCESS

All applications must be submitted by February 5, 2016 @ noon. Once you have completed your project proposal, please forward your submission by mail, fax or email.

Tara Chesney
Positive Living Program & HIV Strategy
Saskatoon Health Region Population & Public Health
Royal University Hospital
Box 67, 103 Hospital Drive
Saskatoon, SK
S7N 0W8
Phone: (306) 655- 2415
Fax: (306) 655-0614
Email: tara.chesney@saskatoonhealthregion.ca