



# Children's Hospital of Saskatchewan Steering Committee Meeting

## Minutes

### Our Values

Respect  
Compassion  
Excellence  
Stewardship  
Collaboration

### Strategic Directions

Transform the care and service experience

Transform the work experience

Partner to improve health of the community

Build a sustainable integrated system

### Our Mission

We improve health through excellence and innovation in service, education and research, building on the strengths of our people and partnerships.

**Date:** April 18, 2013  
**Time:** 4:15 – 5:30 pm  
**Location:** RUH Telehealth Suite Room 6625  
**Chair:** Jackie Mann, VP Integrated Health Services (SHR)

**Attendees:**  
**Members:**  
Jackie Mann, VP Integrated Health Services (SHR)  
Nilesh Kavia, VP Finance & Corporate Services (SHR)  
Bette Boechler, Director of Children's Services (SHR)  
Dr. Laurentiu Givelichian, Department Head Pediatrics (SHR)  
Colin Tennent, Associate VP Fac.Mgt. (UofS)  
Brynn Boback-Lane, President & CEO (CHFS)  
Rena DeCoursey, Member of the Public

**Supports:**  
Craig Ayers, Project Director, CHS Project (SHR)  
Chris Arnold, Project Lead CHS Project(SHR)  
Michele Bossaer, Communications Consultant (SHR)  
Ken Unger, Manager of Finance, Capital and Corporate Services (SHR)  
Shirley Xie, Communications Branch (HEO)  
Pauline Rousseau, Executive Director, Policy & Planning (HEO)  
Jenna Mouck, Capital Director (HEO)  
Louis Guilbeault, Exec. VP, ZW Project Management Inc.  
Keith Henry, Prime Architect, HDHA/ZGF

### Advisory Groups:

**Regrets:**  
Max Hendricks, Assistant Deputy Minister (HEO)  
Jim Rhode, Chairman (SRHA)  
Maura Davies, President & CEO (SHR)  
Leanne Smith, Director of Maternal Services (SHR)  
Dr. Tom Mainprize, Dept. Head, Obs. & Gyne. (SHR)  
Dr. Jim Thornhill, Acting Associate VP Research - Health (UofS)  
Dr. Roy Chernoff, Dept. Head Family Medicine (SHR)  
Geraldine Arcand, Vice Chief – Saskatoon Tribal Council  
Charmaine Pyakutch, Member of the Public

Kent Coleman, Health Facilities Planner (HEO)  
Andy Davalos, Senior Policy Analyst, Strategy & Innovation (HEO)  
Deborah Jordan, Exec. Director Acute & Emerg (HEO)  
Chris Bergen, Associate Director of Projects (UofS)  
Clint Diener, Architect, ZGF  
Dr. Ayaz Ramji (PAPHR)  
Dr. Hafid Essalah (RQHR)  
Carol Gregoryk (PAPHR)  
Sharon Garratt (RQHR)  
Phyllis Goertz, Planning Lead, Kaizen Promotion Office (SHR)  
Robert Hawkins, Board Chairperson (CHFS)

## 1. Call to Order

Chair, Jackie Mann, called the meeting to order.

### 1.1. Approval of Agenda

The agenda was approved as circulated.

### 1.2. Approval of Minutes – March 21, 2013

The minutes of the March 21, 2013, committee meeting were accepted as circulated.

## 2. CHS Project Work (Update)

### 2.1. CHS Project Dashboard and Schedule

- The CHS Design Development Report approval by the Ministry of Health on April 11, 2013 is a major milestone achieved.
- Supporting documents requested by the Ministry on comparison of room sizes from functional program to design development and performance improvement metrics are in progress.



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- The 33% working drawings were completed on schedule, and the Project Team is expecting the cost estimate in by the end of the week. The Project Team will be taking the next few weeks to review and reconcile to the budget.
- The Project Team is currently preparing for the University of Saskatchewan Board of Governors meeting on June 25 where approval in principle of Design Development will be requested.
- The Project Team will be meeting with the Saskatchewan Cancer Agency within two weeks to address the issue identified regarding the impact of the parking structure development will have on equipment transfers to their building.
- A detailed analysis on the impact of the STARS temporary heliport on the CHS contractor laydown area was presented to the SLT on April 16. Jackie Mann added that more information will be provided to this Committee at the next meeting.
- Medical equipment user group meetings are currently in progress and will better inform the approved FF & E budget.
- Information Technology equipment planning is continuing with information provided to the user groups for their review and comment by April 22.
- Wayfinding and Signage reporting will take place going forward as the consultant has just been engaged.
- The potential risk related to Design Development Approval has been removed from the dashboard report reflecting the Ministry of Health approval being received.

**2.2. Design Development Update**

**2.2.1. CHS Design Announcement April 30**

- Design Development Report announcement and media event is scheduled for April 30<sup>th</sup> at the Warehouse and invitations have gone out. Jackie Mann encouraged the Committee's participation at this milestone event.
- A new presentation was developed for this event and it will reveal additional developments in design from the architectural team.
- A sample of this presentation was distributed to the Steering Committee ahead of today's meeting and shown at today's meeting.
- The presentation highlights the work that was completed through design development along with information gleaned from the Community Engagement sessions as interpreted by the design team.
- Floor plans are not included, but renderings of the interior reveal layout and colour palettes depict themes unique to each floor. Future work with the Interiors Committee will further finalize selections.
- Exterior principles, colours and themes represent the province of Saskatchewan and were particularly informed by the Community Engagement process. The suggested materials capitalize on the variations in light at different times of the day, with top levels of the building appearing cloud-like. Colour is being incorporated with window accents such as spandrel glass and coloured fins in feature areas.
- The Team has additional opportunities in the next couple of weeks to share this presentation material starting Friday evening at the CHFS Board of Directors' retreat, and again next week with MLAs at the Legislative Building in Regina.
- Pauline Rousseau thanked the Project Team for these new renderings, saying that they are really helpful in seeing how beautifully the Project is coming together.

**2.2.2. Operational Planning**

- Quarterly operational planning discussions will be initiated and tracked on future dashboard reports.
- Recent meetings were held related to reviewing equipment planning information with user teams. There were questions on next steps and process to finalize understanding of equipment needs.

**Action: Additional medical equipment planning meetings with a few user groups requiring follow-up will be set up.**



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**3. Children’s Hospital Foundation (Update)**

- The Foundation is actively gathering more information on a new donor opportunity and working closely with the Health Region.
- Board of Directors Retreat and strategic planning is scheduled to start Friday evening, April 19, and Brynn thanked Jackie Mann and Craig Ayers for their willingness to present, and to Clint Diener and Allyn Stellmacher who will be available by phone. Brynn added that this new presentation will go a long way in helping the Foundation Board understand the Project requirements more fully.
- Strategic planning will look to re-engage the capital campaign cabinet, taking the campaign province wide.
- The Foundation is expecting to make an announcement soon regarding a major commitment. The Home Builders’ Association has approached the Foundation to partner in a Children’s Hospital Home Lottery – a truly provincial lottery with approximately 30 prize homes.

**4. Communications Update (Inform)**

- Michele Bossaer is continuing her efforts on fine-tuning the April 30<sup>th</sup> media event at the warehouse.
- In anticipation of that event, the Children’s Hospital website has been revamped to show the Project has moved beyond Design and into the Contract Documents phase.

**5. Adjournment**

**5.1. Key Messages**

- The Ministry of Health approval of the Design Development Report will be officially announced on April 30<sup>th</sup> at a media event.
- Contract Documents phase is well underway as the 33% working drawings milestone has been reached.
- New renderings are giving an even clearer picture of what the Children’s Hospital of Saskatchewan could look like.

**Next meeting:**

**May 16, 2013, 4:15 – 5:30 pm  
RUH Telehealth Suite Room 6625**