



Children's Hospital of Saskatchewan Steering Committee Meeting

Minutes

Our Values

Respect
Compassion
Excellence
Stewardship
Collaboration

Strategic Directions

Transform the
care and service
experience

Transform the
work experience

Partner to
improve
health of the
community

Build a
sustainable
integrated
system

Our Mission

We improve
health through
excellence and
innovation in
service,
education and
research,
building on the
strengths of our
people and
partnerships.

Date: March 21, 2013
Time: 4:15 – 5:30 pm
Location: RUH Telehealth Suite Room 6625
Chair: Jackie Mann, VP Integrated Health Services (SHR)

Attendees:
Members:
Jackie Mann, VP Integrated Health Services (SHR)
Bette Boechler, Director Children's Services (SHR)
Geraldine Arcand, Vice Chief – Saskatoon Tribal Council
Dr. Laurentiu Givelichian, Department Head Pediatrics (SHR)
Dr. Tom Mainprize, Dept. Head, Obs. & Gyne. (SHR)
Rena DeCoursey, Member of the Public

Advisory Groups:
Sharon Garratt (RQHR)

Regrets:
Max Hendricks, Assistant Deputy Minister (HEO)
Jim Rhode, Chairman (SRHA)
Maura Davies, President & CEO (SHR)
Nilesh Kavia, VP Finance & Corporate Services
Colin Tennent, Associate VP Fac.Mgt. (UofS)
Brynn Boback-Lane, President & CEO (CHFS)
Dr. Jim Thornhill, Acting Associate VP Research - Health (UofS)
Charmaine Pyakutch, Member of the Public
Dr. Roy Chernoff, Dept. Head Family Medicine (SHR)
Kent Coleman, Health Facilities Planner (HEO)

Supports:
Chris Bergen, Associate Director of Projects (UofS)
Michele Bossaer, Communications Consultant (SHR)
Ken Unger, Manager Revenue Generation (SHR)
Pauline Rousseau, Executive Director, Policy & Planning (HEO)
Shirley Xie, Communications Branch (HEO)
Deborah Jordan, Exec. Director Acute & Emerg (HEO)
Andy Davalos, Senior Policy Analyst, Strategy & Innovation (HEO)
Keith Henry, Prime Architect, HDHA/ZGF
Clint Diener, Architect, ZGF

Craig Ayers, Director Capital Planning (SHR)
Chris Arnold, Project Lead Planning, Policy & Performance (SHR)
Dr. Ayaz Ramji (PAPHR)
Dr. Hafid Essalah (RQHR)
Phyllis Goertz, Planning Lead, Kaizen Promotion Office (SHR)
Robert Hawkins, Board Chairperson (CHFS)
Carol Gregoryk (PAPHR)
Louis Guilbeault, Exec. VP, ZW Project Management Inc.

1. Call to Order

Chair, Jackie Mann, called the meeting to order.

1.1. Approval of Agenda

The agenda was approved as circulated.

1.2. Approval of Minutes – February 28, 2013

The minutes were approved as amended.

2. CHS Project Work (Update)

2.1. CHS Project Dashboard and Master Schedule

- The Project status narratives from the dashboard report distributed in the meeting package were highlighted for the Committee.
- One concern flagged for the Committee regarding the schedule is the potential for a delay in the overall timeline of the Project due to work on design and construction involved with the new donor opportunity. The Project team has requested more detail from the CHFS.
- Jackie Mann reported that we continue to await approval from the Ministry of Health in order to complete the design phase.



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- In reply to a question from Rena DeCoursey regarding the current shortage of pediatric neurologists and provision of care in the new building, Dr. Givelichian replied that discussions around physician recruitment for the Children’s Hospital need to take place early.
- It was reported that nurse managers have flagged their concern over the impact that program changes and a different model of care will have on the operational plan and budget.
- Deborah Jordan suggested quarterly meetings to monitor and address shifts in operational planning and ensure the alignment of budget. This information will also be reported back up through Steering Committee.

2.2. Design Development Update

2.2.1. Information Flow for CHS

- The CHS Project design teams were brought back together on March 7 and 8 for a series of meetings and a summary of results was distributed in the meeting package. The purpose was to examine what the information flow process would look like in hybrid model for information flow using both aspects of an electronic health record system and paper chart given information that a full EHR will not be in place upon opening of CHS as was previously planned during CHS 3P events and throughout design development.
- It was determined that the overall design will not change in terms of increasing the footprint of the building and adding additional space. Teams focused on potential solutions within the current footprint and how they could best implement a hybrid model. Teams also identified that specific rooms and areas will be need to be mocked up to ensure those can support the equipment and processes now required with a hybrid model. Planning for this further work has started.
- However, despite the teams’ willingness to focus on solutions to this new information flow within CHS, it was identified that working in a hybrid model will be cumbersome and is not the process that was envisioned with records and patient information available at the point of care on a computer accessible by all members of the care team.
- Clinical participants did identify patient safety concerns in a hybrid model such as lost records and legibility of scanned documents. Dr. Givelichian pointed out that safeguards would be in place, but did stress the importance of not slowing or halting the transition to EHR and that the residency programs associated with College of Medicine need to offer exposure to it. Dr. Mainprize did acknowledge that a positive of this hybrid model will allow for the provision for paper-based information flow should a EHR shut-down occur.
- Jackie Mann also added that it was beneficial and encouraging to have Kaizen Operation Team leads directly involved in this work. The KOTs will need to consider how the hybrid model will influence their planned improvement work over the next few years.

Action: Initiate quarterly meetings between SHR and the Ministry of Health to address operational changes, involving colleagues in the Medical Services Branch with respect to recruitment challenges and incorporate this work into the CHSSC Dashboard.

3. CHFS Update

- CHS Foundation submitted a written report that was distributed to the Committee.
- The Foundation is working with the SHR to ensure visual and architectural tools depicting the Children’s Hospital will be attained to assist in reaching their increased financial goals.
- More details on the new donor opportunity were provided and discussions on this funding opportunity are ongoing. The Committee discussed space requirements and particulars of this program. The architects have flagged that this addition could potentially delay the Project.
- The Foundation’s 2012 Annual Report indicates that approximately \$20 million has been raised to date.
- The CHFS is in the midst of strategic planning for new initiatives that encompass the engagement of donors from across the province.



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4. Communications Update

- Michele Bossaer reported the communications focus has been primarily on Early Works, specifically activities related to the construction of a new entrance from the parkade into the RUH main floor mall. This will eventually become a second entrance to both CHS and RUH. Materials and support documents have been distributed to the affected clinical areas.
- Noise and vibration testing is scheduled for next week to determine the effects of those closest to the area of work.

5. Adjournment

5.1. Key Messages

- Work to continue addressing the requirements of a phased-in approach for information flow upon opening of the Children’s Hospital of Saskatchewan.
- Further discussions required around the proposed new donor opportunity.
- Construction activity on the new entrance from the parkade will begin shortly in preparation of the Children’s Hospital of Saskatchewan.

Next meeting: April 18, 2013, 4:15 – 5:30 p.m.
RUH Telehealth Suite Room 6625