



Our Values

Respect
Compassion
Excellence
Stewardship
Collaboration

Strategic Directions

Transform the care and service experience

Transform the work experience

Partner to improve health of the community

Build a sustainable integrated system

Our Mission

We improve health through excellence and innovation in service, education and research, building on the strengths of our people and partnerships.

Steering Committee Meeting Minutes

Date: January 22, 2015
Time: 4:15 – 5:30 pm
Location: RUH Telehealth Suite Room 6625
Chair: Jackie Mann, VP Integrated Health Services (SHR)

Attendees: Members: Jackie Mann, VP Integrated Health Services (SHR)
Mike Stensrud, Chairperson (SRHA)
Nilesh Kavia, VP Finance & Corporate Services (SHR)
Bette Boechler, Director Children's Services (SHR)
Leanne Smith, Director Maternal Services (SHR)
Dr. Laurentiu Givelichian, Department Head Pediatrics (SHR)
Dr. Jocelyne Martel, Physician Dyad/Department Head – Maternal Services (SHR)
Brynn Boback-Lane, President & CEO (CHFS)
Colin Tennent, Associate VP Fac. Mgt. (UofS)

Advisory Groups: Carol Gregoryk (PAPHR)
Dr. Juliet Soper (RQHR)
Karen Lautsch, Assistant Deputy Minister (HEO)
Dan Florizone, President & CEO (SHR)
Dr. Beth Horsburgh, Associate VP Research - Health (UofS)
Rena DeCoursey, Member of the Public
Charmaine Pyakutch, Member of the Public
Dr. Roy Chernoff, Dept. Head Family Medicine (SHR)
Dr. Ayaz Ramji (PAPHR)
Sharon Garratt (RQHR)
Robert Hawkins, Board Chairperson (CHFS)

Supports: Craig Ayers, Director CHS Planning (SHR)
Chris Arnold, Project Lead CHS Project (SHR)
Michele Bossaer, Communications Consultant (SHR)
Crystal McAra, CHS Program Manager (SHR)
Ken Unger, Interim Director of Financial Planning and Advisory Services (SHR)
Brad Williams, Director Capital Asset Planning (HEO)
Jonathan Harris, Senior Policy Analyst, Strategy & Innovation (HEO)
Julianne Jack, Director Regional Services, Communications Branch (HEO)
Shirley Xie, Communications Consultant (HEO)
David Henselwood, ZW Project Management Inc.

Regrets: Deborah Jordan, Exec. Director Acute & Emerg (HEO)
Pauline Rousseau, Executive Director Strategy & Innovation (HEO)
David Purdy, Health Facility Planner, Strategy & Innovation (HEO)
Keith Henry, Prime Architect, HDHA/ZGF
Clint Diener, Architect, ZGF
Lynn Redl-Huntington, Communications and Stewardship Director (CHFS)

Guests: Brielle Lepp, Children's Services Patient & Family Advisory Council

1. Call to Order
Jackie Mann, VP Integrated Health Services, called the meeting to order.

1.1. Approval of Agenda
Updates on research hospital and the temporary helipad were added to the agenda. The agenda was adopted with additions.

1.2. Approval of Minutes – November 20, 2014
Leanne Smith asked for inclusion of a point under Research Hospital update stating representation of Maternal Services in this initiative. The minutes of November 20, 2014, were approved as corrected.

2. CHS Project Dashboard

Planning & Design:

- The 95% working drawings completion cost estimate indicated an anticipated potential total project cost within a variance of just over 1% against available capital funding resources, and is considered within industry acceptable guidelines.

- The Project Team, with on-going dialogue among the design consultants, Ministry, SRHA and SLT, recognized the need for additional design and coordination time resulting in some adjustments to the tender date in order to produce complete and accurate 100% construction drawings and tender documents ensuring competitive pricing. Therefore, the design team will continue to advance the construction documents for a tender release date of February 11, 2015, and for a six-week tender period closing at the end of March followed by review and evaluation of pre-qualified bids in order to bring a recommendation to the SRHA and the Ministry for April.
- The bidders will also advise on the number of working days for completion of the building.
- Phase 1 piling works are on target to be completed by March 2015 to allow the main building phase to be initiated on schedule.
- Ministry of Health approval to tender is the next milestone and Brad Williams, Ministry of Health Director of Capital Asset Planning, advised the Steering Committee that the 95% contract documents sent on December 15, 2014, were reviewed and approved for tender last week by the Deputy Minister and, furthermore, the Minister of Health has just signed off on the tender. A letter stating the Minister's approval will arrive shortly.
- To address a concern on the lagging of mechanical design, Craig advised that in designing with the Revit model, input comes from all disciplines and the process involves starting from the top of the building, working down, causing mechanical to be the last sub-trade to contribute information. Structural and mechanical coordination for all the hospital floors has been completed and coordination for major equipment installation in the basement level is still to be finished, as well as completing a constructability review. The project team plans on continuing dialogues with all sub-trades to ensure this aggressive schedule.
- Concerning a question on the piling construction, David Henselwood replied that due to ground water the decision was made to anticipate the extension of all piles, and is covered by the \$800,000 Phase 1 contingency. Credit is then received for piles not requiring extension, thus avoiding expensive delays.

CHS Strategic Project Workplan Updates:

- Information Flow: Requirements gathering for Emergency Department clinical documentation is complete; solidification of device requirement is underway; SCM Mobile MD pilot is receiving positive reviews from physicians; working with 3S on provincial software procurement for scanning solution; SCM Order Entry as replacement for OMS received SLT approval on December 2; kick off in January.
- Information Technology: Staff-to-staff communications, wireless bar code reader, obstetrical electronic documentation and central fetal monitoring were approved by SLT December 16; roadmap for information technology is currently underway.
- Operations: Progress is underway on 2014/15 process improvements; further planning is underway for mockups and new process design in 2015/16 as part of Hoshin planning; CDRD unit pilot in AC Peds is in progress.
- Supply Flow: Kanban 2015/16 activities have been set; in-room Kanban testing in Adult ED started this week.
- CHS Program: Hoshin planning for 2015/16 will wrap up early February; integration of lean events included in planning activities; finalizing integrated clinical unit plans by validating scope, resources and scheduling.
- As CHS integration work is ramping up, the SHR Project Executive Team will start meeting twice a month in response to the significant escalation of work in the last quarter.

3. CHFS Update

- Brynn Boback-Lane was pleased to advise that at the CHFS Board of Directors' meeting this afternoon the Board approved a revised final fundraising goal, based on overall preliminary results of the second quarter that show a net income better than anticipated, of \$50 Million in support of the Children's Hospital of Saskatchewan.
- CHFS has also completed full analysis of proposals from eight different businesses for donor recognition and the donor wall, and have selected the proponent with the overall highest scoring and proven experience of work in a complex health care environment. The donor wall area has been allocated within the main floor lobby area.
- Provincial interest in the Project has gone up 3% since last meeting as an on-going result of the September ground breaking event. The provincial review shows 63% came from throughout the province and 37% raised came from within Saskatoon and area.
- CHFS is proposing that a static display area may be requested as part of the electronic donor wall. This will involve the use of exiting columns, not additional wall space, and will come to the Steering Committee

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for approval. As the donor wall is the responsibility of CHFS, this addition will ensure that all donors have a dedicated space for recognition and secure future funding required for the maintenance and sustainability of CHS.

- Brynn was pleased to announce that financing for the donor wall and donor recognition signage has also been approved today by the CHS Board of Directors. Coordination of this work with the architectural and interior design teams to start creating the donor wall concept will be next.
- The Board and staff continue to examine strategy initiatives that are planned through 2015. Current goals are expected to be exceeded as a result of increased interest province wide, allowing the Foundation to consider recommending chairs for research and additional endowments, as well other research activities. In addition to gifts designated for research, the Foundation would look at utilizing federal matching opportunities for research, in conjunction with the Steering Committee, Department of Medicine and the Ministry of Health, increasing funds for this purpose.
- With the desire for on-going sustainability of donations, the Foundation is proposing that they assist in helping their donors in increased involvement on the design elements of non-clinical areas, ensuring the donor voice and public expectation is articulated. This will require added engagement, working more closely with the design team and receiving updated artist renderings of these spaces when available, and committing more time for detailed internal design work.
- Key announcements since last meeting: David and Karen Holst Family Foundation have donated \$3 Million for the purchase of pediatric cardiac catheterization laboratory equipment, announced on December 11th; Conexus reached their \$1 Million goal on January 8th through its matching funds program in support on a naming opportunity.
- The Foundation office is in the process of upgrading its IT operating system and donor database to accommodate their growing donor base.
- The 2014 Annual Report to the Community was recently released showing that fundraising goals were exceeded.

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4. Communications Update

- The communication strategy for the next phase of CHS is directed at the unit level given the integrated process improvements occurring on the operational side, and involves how to best tell this story to an external audience as well as internally at Regional wall walks.
- Social media updates are continuing with piling progress tweets.
- Communications is also starting to profile specific components and features of the CHS, and this week released an article around the Adult Emergency Department which has generated interest among media, who continue to periodically request Project updates.
- Communications is also developing a standardized process, along with CHFS communications director and the Ministry, for public announcements of donor gifts that will ensure internal and external awareness of specific dates and their deliverables for timing of news releases, etc.
- In response to concern raised about awareness on how CHS will connect with the parkade and exactly what it will look like, Craig advised that it was always the intent to eventually display the CHS 3D model made for the September groundbreaking event, and that now that the tender date has been approved and the Project moving to the next phase, the timing is right for displaying this in the RUH mall.

5. Research Hospital Concept (update)

- Meetings between Drs. Givelichian, Horsburgh and Rosenberg have been undertaken to further the objective of CHS becoming a pediatric research hospital based on the new patient-oriented research.
- Dr. Givelichian reported that the environment for funding is changing quite dramatically in Canada especially on the academic and clinical side where funding from philanthropic organizations such as foundations and third-party organizations is being encouraged. Along with that, the Federal Government would like to see CIHR do more funding of patient-oriented research.
- By developing CHS for research, a research chair may be attracted by the opportunity of committing 50% of their time for research and 50% for clinical work, specific to Saskatchewan. Everyone will benefit, especially the patients.
- An invitation to visit Mayo Hospital and tour the facility is expected shortly. St. Jude operates under a different type of funding model but would be valuable to visit in order to see their business model, and what can be applied here.
- Site visits will also help in gaining understanding from IT experts in those settings.

6. STARS Temporary Helipad (update)

- Colin Tennent reported that at the University of Saskatchewan's Board of Governors' December meeting, approval was given to both sites options proposed by Ground Effect, with a modest preference for the elevated site.
- A condition applied to the approval was met at a recent meeting when agreement was reached on the ground route from the landing site to CHS such that roadways would not be unnecessarily involved, and was supported by MD Ambulance. The ambulance route would be out to Preston, down to College Drive and then to the CHS.

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7. Adjournment

7.1. Key Messages

- Ministry of Health approval to proceed to tender for the Children's Hospital of Saskatchewan has been verbally received at today's meeting.
- Children's Hospital Foundation of Saskatchewan has increased their overall fundraising goal for the Children's Hospital to \$50 Million based on the recent increase in donations province-wide, and Jackie thanked the Foundation for thinking outside the box, spurring further enhancements to CHS.
- Dr. Givelichian is pursuing site visits to further the objective of CHS being a research hospital.
- An update on CHS branding will be brought to the next meeting.

February 19, 2015, meeting date is cancelled

Next meeting:

March 19, 2015, 4:15 – 5:30 pm
RUH Telehealth Suite Room 6625 / TCD Staff Development Centre

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