

Family Advisory Council

Terms of Committee

APPROVED by General Medicine Operations Committee, November 4, 2010

Structure:

- Include all areas of Gen Med Care Group (Acute Gen Med/ TCU/ Respiratory Therapy & PF Lab)

Members: (small number)

- 5 SHR, including:
 - o Director
 - o Manager (SPH)
 - o Staff (RUH)
 - o Staff (TCU)
 - o Staff (RT)
- Physician
- 4 – 6 Family

Meeting Logistics

- Chair: Director
- Term of Membership: start with 1 year commitment – review after 9 months
- Attendance Expectation: 75% of meetings
- Frequency of Meetings: to be decided by group

Support/ Budget

- Stipend for Family Attendance: as per SHR guidelines
- Other costs (beverages at meeting/ misc)– covered by Gen Med

Advertising

- Posters
- Recommendation by staff/ physicians – need info sheet

Timeline

- Nov 4 - GMOC approval
- Staff/ Physician Education/ Awareness
- Begin Advertising
 - o Posters/ recommendations
- Dec 15 – target date to have potential names
- January, 2011 – interviews / council selection
- Early Feb – First Council meeting

Other Stakeholders to involve:

- Physicians:
 - o GIM (Dr Gowda)
 - Hospitalists (SPH)
 - CTU (RUH)
 - o GP Hospitalists (Dr Hattingh)
 - o TCU Physicians (Dr Goluboff)
- Client and Family Centred Care Specialist, Malori Keller